

ODP 81-1013
4 August 1981

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MEMORANDUM FOR: Chairman, Building Planning Committee

STAT^F FROM:
ODP Representative

SUBJECT: Building Requirements - Chapter Two

REFERENCES: A. Your Memo, dtd 9 July 1981, Subject: Non-Office
Space Survey
B. ODP 81-847 dtd 2 July 1981, which was
forwarded as an attachment to ODP 81-848,
dtd 6 July 1981

In response to your request in Reference A, attached
is the information on ODP's current and anticipated use of
'non-office' space.



Att: a/s

Non-Office Space Survey
Current Usage

<u>Category</u>	<u>Room #</u>	<u>Sq. Ft.</u>
Conference	2D03 Hq	420
	414 Ames	515
	<div style="border: 1px solid black; width: 100px; height: 20px;"></div>	394
Classroom	<div style="border: 1px solid black; width: 100px; height: 40px;"></div>	1442
	(2 Classrooms)	
Computer terminals and other machine oriented*	510 Key (Data Entry)	1651
	GE72 Hq (Date Entry)	800
	2D00A Hq	90
	(Data Access/Output)	
	4F50 Hq	420
	(Data Access/Output)	
STAT	<div style="border: 1px solid black; width: 100px; height: 20px;"></div>	1164
	(Data Access/Output)	
Equipment Repair	GJ06 Hq	929
	GA19 Hq	270
Libraries	GA2502 Hq	550
	GA19 Hq	150
Storage	BF14 Hq	618
	BC11 Hq	378
	1B3803 Hq	108
	3C4903 Hq	112
	5C4903 Hq	112
	6C4903 Hq	112
	<div style="border: 1px solid black; width: 100px; height: 20px;"></div>	590
	<div style="border: 1px solid black; width: 100px; height: 20px;"></div>	185

*This does not include the major computer facilities that were outlined in Attachment A of reference B.

Non-Office Space Survey
FY-1987 Projection

<u>Category and Number</u>	<u>Sq. Ft.</u>
Conference (4)	1. 600 (Front Office) 2. 300 (Processing) 3. 300 (Applications) 4. 300 (Special Projects)
Classroom (4)	1. 900 (Training Staff) 2. 900 (Training Staff) 3. 540 (Training Staff) 4. 300 (Operations)
Computer terminals, etc. ^{1/}	
Equipment Repair ^{2/}	
Libraries (2)	1. 600 (Documentation) 2. 225 (Technical)
Storage ^{3/}	

Notes: 1/ Requirements for data access/output and data entry facilities in Headquarters were specified in paragraphs 2C3 and 2C4 of reference B ✓

2/ Requirements were specified in paragraph 2C5 of reference B

3/ Requirements were specified in paragraph 2C6 of reference B

DIV	TITLE	SCHED	TOT-SPACE	Comment
ODP PRODD	COMPUTERROOM	***	15,000	MAG STORAGE
	"		"	CPU/Telephones
	"		"	OPS AREA
	STORAGE		7500	TAPE VAULT
	"		5000	PAPER
	COMPUTERROOM		8000	DISTRIB. CENTER'S

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